

**LINWOOD COMMON COUNCIL  
CAUCUS AGENDA  
November 24, 2015**

**NOTICE OF THIS MEETING HAS BEEN PUBLISHED  
IN ACCORDANCE WITH THE REQUIREMENTS OF  
THE OPEN PUBLIC MEETINGS ACT.**

1. Roll Call                    Mayor DePamphilis \_\_ Mr. Beinfest \_\_\_\_\_ Mrs. DeDomenicis \_\_\_\_\_  
                                         Mr. Gordon \_\_\_\_\_ Mr. Heun \_\_\_\_\_ Mr. Matik \_\_\_\_\_  
                                         Mr. Paolone \_\_\_\_\_ Mr. Tighe \_\_\_\_\_
- Also Present:            Mr. Youngblood \_\_\_\_\_ Mrs. Napoli \_\_\_\_\_ Mr. Polistina \_\_\_\_\_
2. Approval of Minutes Without Formal Reading
3. Mayor's Report  
    A. Resolution to appoint the Judge
4. Councilman Beinfest  
    A. Neighborhood Services
5. Councilwoman DeDomenicis  
    A. Public Works
6. Councilman Gordon  
    A. Engineering  
        1. Resolution requesting an extension from DOT to delay commencement of Bikepath extension project
7. Councilman Heun
8. Councilman Matik  
    A. Public Safety  
        1. Resolution to hire Bevra Kern as a Substitute Crossing Guard
9. Councilman Paolone  
    A. Revenue & Finance  
        1. A Resolution authorizing budget appropriation transfers
10. Council President Tighe  
    A. Administration  
        1. Professionals  
    B. Planning & Development  
        1. Ordinance amending Chapter 212, Rental Property – final reading  
        2. Special event signs  
        3. Master Plan review  
        4. Resolution to authorize release of unused Planning Board application fees with regard to 1037 Shore Road
11. Mr. Youngblood

**LINWOOD COMMON COUNCIL  
AGENDA OF REGULAR MEETING  
November 24, 2015**

**CALL TO ORDER**

**FLAG SALUTE** Councilman Brian Heun

**NOTICE OF THIS MEETING HAS BEEN  
PUBLISHED IN ACCORDANCE WITH THE  
REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT.**

**ROLL CALL**

**APPROVAL OF MINUTES WITHOUT FORMAL READING**

**ORDINANCES**

**11 OF 2015** AN ORDINANCE AMENDING CHAPTER 212 RENTAL PROPERTY, SECTION 212-4, ANNUAL REGISTRATION AND LICENSE REQUIRED, TERMS, AND SECTION 212-6, FEES, OF THE CODE OF THE CITY OF LINWOOD AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED, THE PROVISIONS OF WHICH ARE INCONSISTENT HEREWITH.  
*FIRST READING:* November 10, 2015  
*PUBLICATION:* November 16, 2015  
*PASSAGE:* November 24, 2015

**RESOLUTIONS**

**163-2015** A Resolution authorizing 2015 Budget Appropriation transfers

**RESOLUTIONS WITHIN CONSENT AGENDA**

All matters listed under item, **Consent Agenda**, are considered to be routine by City Council, and will be enacted by one motion in the form listed. Any items requiring expenditure are supported by a Certification of Availability of Funds and any item requiring discussion will be removed from the Consent Agenda and discussed separately. All Consent Agenda items will be reflected in full in the minutes.

**164-2015** A Resolution authorizing the hiring of Bevra C. Kern as a Part Time Substitute Crossing Guard for the City of Linwood  
**165-2015** A Resolution confirming the appointment of Mitchell Waldman as the Municipal Court Judge for the City of Linwood  
**166-2015** A Resolution authorizing the City of Linwood to release unused Planning Board Application fees with regard to Block 107, Lot 2 (1037 Shore Road) in the City of Linwood  
**167-2015** A Resolution requesting an extension from the New Jersey Department of Transportation to delay the commencement of construction with regard to the 2012 Linwood Bikepath Extension Project

**APPROVAL OF BILL LIST: \$1,599,544.80**

**MEETING OPEN TO THE PUBLIC**

**FINAL REMARKS BY MAYOR AND COUNCIL**

**ADJOURNMENT**

ORDINANCE NO. 11, 2015

AN ORDINANCE AMENDING CHAPTER 212 RENTAL PROPERTY, SECTION 212-4, ANNUAL REGISTRATION AND LICENSE REQUIRED, TERMS, AND SECTION 212-6, FEES, OF THE CODE OF THE CITY OF LINWOOD AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED, THE PROVISIONS OF WHICH ARE INCONSISTENT HEREWITH.

BE IT ORDAINED, by the Common Council of the City of Linwood, County of Atlantic and State of New Jersey as follows:

SECTION 1: Chapter 212 Rental Property, Section 212-4, Annual registration and license required, terms are hereby amended to read as follows:

**§ 212-4. Annual registration required, terms.**

Each rental unit shall be registered annually. The registration term shall commence on January 1 of each year and such registration shall be valid until January 15 of the following year at which time it shall expire and a new registration shall occur. Any lease which has been executed prior to the adoption of this chapter shall not be affected but the rental unit must nevertheless be registered, and inspected in accordance with this chapter. No rental unit shall hereafter be rented unless the rental unit is registered in accordance with this chapter.

SECTION 2: Chapter 212 Rental Property, Section 212-6, Fees are hereby amended to read as follows:

**§ 212-6. Fees.**

At the time of registration the owners or his agent shall pay an inspection fee in the amount of \$75 for each rental unit.

SECTION 3: All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistencies.

SECTION 4: Should any sentence, clause, sentence, phrase or provision of this ordinance be declared unconstitutional or invalid by a Court of competent jurisdiction, such decision shall not affect the remaining portions of this ordinance.

SECTION 5: This ordinance shall take effect upon its final passage, publication and adoption in the manner prescribed by law.

*FIRST READING:*                      *November 10, 2015*  
*PUBLICATION:*                      *November 16, 2015*  
*PASSAGE:*                              *November 24, 2015*

The within Ordinance was introduced at a meeting of the Common Council of the City of Linwood, County of Atlantic and State of New Jersey held on, November 10, 2015 and will be further considered for final passage after a public hearing thereon at a meeting of said Common Council on November 24, 2015.

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LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

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RICHARD L. DEPAMPHILIS, III, MAYOR

**RESOLUTION No. 163, 2015**

A RESOLUTION AUTHORIZING 2015 BUDGET APPROPRIATION TRANSFERS

**WHEREAS**, Budget transfers are permitted between budget appropriations as per N.J.S.A. 40A: 4-58 during the last two months of the year:

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Linwood, Atlantic County and State of New Jersey that the list of 2015 Budget transfers be and the same are hereby approved.

**BE IT FURTHER RESOLVED** that the Treasurer's Office shall be authorized to make further budget transfers if needed before December 31, 2015.

<u>Appropriation</u>	<u>From</u>	<u>To</u>
Police S/W	15,000.00	
Gasoline S/W	7,000.00	
Electric		7,000.00
Police O/E		15,000.00
Totals:	22,000.00	22,000.00

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 24th day of November, 2015.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 24th day of November, 2015.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION No. 164, 2015**

A RESOLUTION AUTHORIZING THE HIRING OF BEVRA C. KERN AS A PART TIME  
SUBSTITUTE CROSSING GUARD FOR THE CITY OF LINWOOD

**WHEREAS**, there exists a vacancy in the position of Part-time  
Substitute Crossing Guard in the City of Linwood; and

**WHEREAS**, the Common Council of the City of Linwood is desirous of  
filling the aforesaid vacancy;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City  
of Linwood, County of Atlantic, that Bevra C. Kern is hereby hired as  
a Part-time Substitute Crossing Guard at a rate of \$38.71 per diem, in  
accordance with the Linwood Salary Ordinance and all amendments  
thereto;

**BE IT FURTHER RESOLVED**, that this Resolution is contingent upon  
satisfactory completed background check on Bevra C. Kern.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood,  
do hereby certify that the foregoing resolution was duly adopted at a  
Regular Meeting of the City Council of Linwood, held this 24th day of  
November, 2015.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal  
this 24th day of November, 2015.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION No. 165, 2015**

A RESOLUTION CONFIRMING THE APPOINTMENT OF MITCHELL WALDMAN AS THE MUNICIPAL COURT JUDGE FOR THE CITY OF LINWOOD

**WHEREAS**, pursuant to the authority granted by N.J.S.A. 2B:12-1(c), the municipalities of the City of Northfield and the City of Linwood have entered into an agreement for shared court services; and

**WHEREAS**, as provided by N.J.S.A. 2B:12-4, the Shared Court Agreement provides that there shall be a shared Municipal Court Judge; and

**WHEREAS**, the Shared Court Agreement further provides that the Municipal Court Judge shall be appointed by each Municipality on an alternating basis between the Linwood Mayor and the Northfield Mayor for each term; and

**WHEREAS**, in accordance with N.J.S.A. 2B:12-4, the Mayor of the City of Linwood has appointed Mitchell Waldman as Municipal Court Judge of the City of Linwood for the term of three years, said appointment to be effective on January 1, 2016 and to continue for a three year term through December 31, 2018; and

**WHEREAS**, the Common Council of the City of Linwood is desirous of confirming said appointment;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood, Atlantic County, New Jersey that the appointment of Mitchell Waldman as Municipal Court Judge for the City of Linwood for the term of three years is hereby confirmed in accordance with the Shared Court Agreement;

**BE IT FURTHER RESOLVED**, that the rate for a substitute Judge shall be set at a maximum rate of \$300.00 per session, and should a substitute be utilized for more than two sessions for each calendar year, said rate of \$300.00 shall be deducted and paid from the salary of the Municipal Judge.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 24th day of November, 2015.

RESOLUTION NO. 165, 2015  
PAGE 2

IN WITNESS WHEREOF, I have hereunto set my hand and official seal  
this 24th day of November, 2015.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: \_\_\_\_\_



**RESOLUTION No. 166, 2015**

A RESOLUTION AUTHORIZING THE CITY OF LINWOOD TO RELEASE UNUSED PLANNING BOARD APPLICATION FEES WITH REGARD TO BLOCK 107, LOT 2 (1037 SHORE ROAD) IN THE CITY OF LINWOOD

**WHEREAS**, the City of Linwood has received a recommendation from the Linwood Planning Board to grant a full release of the unused balance of Application Fees with regard to Block 107, Lot 2 in the City of Linwood; and

**WHEREAS**, the requests are based upon an inspection and recommendation of the Planning Board Engineer in accordance with correspondence from the Planning Board Secretary of November 20, 2015, a copy of which is attached hereto; and

**WHEREAS**, the Planning Board has approved the recommendation for release;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood, that the Application Fees in the amount of \$453.16 with regard to Block 107 Lot 2 is hereby released in full.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 24th day of November, 2015.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 24th day of November, 2015.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
RICHARD L. DEPAMPHILIS, III, MAYOR

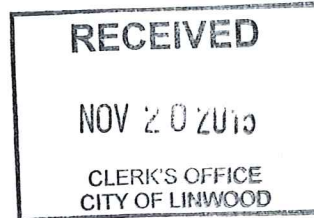
APPROVED: \_\_\_\_\_

# City of Linwood

Planning Board  
400 Poplar Avenue  
Linwood, New Jersey 08221-1899  
Telephone (609) 926-7971

November 20, 2015

Leigh Ann Napoli  
City Clerk  
400 Poplar Ave.  
Linwood, NJ 08221



Dear Ms. Napoli:

Ref: Medford Family Psychiatry  
Thomas O'Reilly M.D.  
Site Plan  
Bl. 107, lot 2

Please have City Council authorize release of the unused application funds in the matter of Medford Family Psychiatry (Thomas O'Reilly M.D.). The hearing and subsequent approval is completed, all accounting finalized. The amount of unused funds to be returned is \$453.16 and was approved by the Planning Board at their November 17, 2015 regular meeting.

Thank you for your attention.

A handwritten signature in blue ink that reads "Joseph Breidenstine". The signature is fluid and cursive, with a long horizontal stroke extending to the left.

Joseph Breidenstine  
Secretary, Linwood Planning Board

Enc:  
Accounting balance sheet re: Medford Family Psychiatry

400 Poplar Avenue – Linwood, New Jersey 08221-1899  
Visit our web site at <http://www.aclink.org/linwood>  
Linwood City is an Equal Opportunity Employer

# City of Linwood

400 Poplar Avenue  
Linwood, NJ 08221  
Planning Board  
Telephone (609) 926-7971  
October 27, 2015

**Applicant: Medford Family Psychiatry**

Address: 560 Stokes Road #13A-6  
Medford, NJ 08055

Dear Sir:

Re: Accounting fees  
Minor subdivision  
Major subdivision  
Site Plan **XXX**  
Other

Meeting date: 3/16/2015  
Block: 107 lot(s) 2

Here is an accounting of fees relating to the above application

You paid	Item	Actually incurred
\$1,000.00	Application	\$1,000.00
\$450.00	Variance	\$450.00
\$2,000.00	Professional escrow	
	a. engineer 3/30/2015	\$952.50
	b. solicitor 6/15/2015	\$602.00
\$25.00	Advertising 6/19/2015	\$17.34
	Tax map revision	
	Acreage charge	
<b>Total</b> \$3,475.00	You paid	\$3,021.84
		<u>\$3,475.00</u>
		\$453.16 Balance

**Refund will be sent upon approval by City Council.**

Sincerely,

Joseph Breidenstine  
Secretary, Planning Board

**RESOLUTION No. 167, 2015**

A RESOLUTION REQUESTING AN EXTENSION FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION TO DELAY THE COMMENCEMENT OF CONSTRUCTION WITH REGARD TO THE 2012 LINWOOD BIKEPATH EXTENSION PROJECT

**WHEREAS**, the City of Linwood received a FY 2012 Municipal Aid Grant from the New Jersey Department of Transportation for the Linwood Bikepath Extension project; and

**WHEREAS**, the terms of the grant agreement stipulate that construction was to take place during the summer of 2015 for said grant; and

**WHEREAS**, to complete this work the City of Linwood requires the New Jersey Department of Transportation to grant a time extension to the FY 2012 Municipal Aid Grant Deadline, extending said project to begin construction in the early spring of 2016.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Clerk are authorized to sign this resolution requesting that the New Jersey Department of Transportation authorize a time extension to the commencement of construction for the FY 2012 Municipal Aid Grant Project for the Linwood Bikepath Extension.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 24th day of November, 2015.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 24th day of November, 2015.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: \_\_\_\_\_